REQUEST FOR ACCESS
Book and Claim in RSPO PalmTrace
For Buyers of RSPO Credits

In order to request access to Book and Claim in RSPO PalmTrace as a buyer, companies need to

1. Be a member of the RSPO
2. Be registered in RSPO PalmTrace[1] ('Palm Oil Registration')
3. Set up UTZ as a supplier with the following details[2]:

   > Beneficiary Name: UTZ B.V.
   > Bank Account Number: 409186651
   > IBAN: NL63ABNA0409186651
   > SWIFT / BIC: ABNANL2A
   > Bank Name: ABN AMRO BANK N.V
   > Bank Address: Gustav Mahlerlaan 10, 1082 PP, Amsterdam, Netherlands
   >
   > UTZ B.V.
   > De Ruyterkade 6 bg
   > 1013 AA Amsterdam
   > The Netherlands
   > Phone: +31 20 530 8000
   > VAT No.: NL852214923B01
   > Contact Person: Mr Henry Ochiobi
   > Email Address: accounting@utz.org

4. Fill in this form correctly and completely; and
5. Attach a letter from your bank confirming your company's bank account number.

Please send the filled in form back to palmoil.support@utz.org.

For all questions regarding this form and Book and Claim in RSPO PalmTrace, you can contact the RSPO PalmTrace support team via palmoil.support@utz.org or +31 (0)20 820 8968.

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[1] RSPO PalmTrace was formerly known as RSPO eTrace. If you already have an account in RSPO eTrace, you do not need to register again.

[2] Please note that this is a bank account solely for Book and Claim transactions. If you already have set up UTZ as a supplier in your financial system for other payments, please add the above mentioned bank account for all Book and Claim related payments.

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Company Information

Business name[3]: …………………………………………

RSPO Membership number: ……………………………………………

RSPO PalmTrace Member ID[4]: RSPO_PO…………………………………………

Address: …………………………………………

Postcode: …………………………………………

City: …………………………………………

Country: …………………………………………

VAT Number: …………………………………………

Are you RSPO-certified?

      YES

      NO

Contact Person for Book and Claim: …………………………………………

Email Address: …………………………………………

Telephone Number: …………………………………………

Bank Information

Bank Account Holder: …………………………………………

Bank Account Number / IBAN: …………………………………………

Bank Name: …………………………………………

Bank Address: …………………………………………

SWIFT / BIC: …………………………………………

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[3] As registered in RSPO PalmTrace.
[4] If you have registered previously in RSPO eTrace, your RSPO eTrace Member ID is still valid.

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Contact Person for Invoices: …………………………………………

Email Address: …………………………………………

Telephone Number: …………………………………………

☐ I confirm that I am authorized to request access to RSPO Book and Claim for the above named company.

☐ I confirm that the information stated in this document is true and accurate, and that any changes will be timely communicated to UTZ to palmoil.support@utz.org.

Date: …………………………………………

Name: …………………………………………

Function Title: …………………………………………