

# REQUEST FOR ACCESS

## Book and Claim in RSPO PalmTrace

### For Sellers of RSPO Credits



In order to request access to Book and Claim in RSPO PalmTrace as a credit seller, companies need to

1. Be a member of the RSPO
2. Be registered in [RSPO PalmTrace](#)<sup>1</sup> ('Palm Oil Registration')
3. Be RSPO certified
4. Be licensed in RSPO PalmTrace by their Certification Body
5. Fill in this form correctly and completely; and
6. Attach a letter from your bank confirming your company's bank account number.

**Please send the filled in form back to [palmoil.support@utz.org](mailto:palmoil.support@utz.org).**

For all questions regarding this form and Book and Claim in RSPO PalmTrace, you can contact the RSPO PalmTrace support team via [palmoil.support@utz.org](mailto:palmoil.support@utz.org) or +31 (0)20 820 8968.

### Company Information

Business name<sup>2</sup>: .....

RSPO Membership number: .....

RSPO PalmTrace Member ID<sup>3</sup>: RSPO\_PO.....

Address: .....

Postcode: .....

City: .....

Country: .....

VAT Number: .....

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<sup>1</sup> RSPO PalmTrace was formerly known as RSPO eTrace. If you already have an account in RSPO eTrace, you do not need to register again.

<sup>2</sup> As registered in RSPO PalmTrace.

<sup>3</sup> If you have registered previously in RSPO eTrace, your RSPO eTrace Member ID is still valid.

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Type of Business:

- Independent Smallholder Group
- Mill
- Kernel Crusher

Are you part of a Holding<sup>4</sup>?

YES

NO

If yes, Name of the Holding: .....

Contact Person for Book and Claim: .....

Email Address: .....

Telephone Number: .....

### **Bank Information**

Bank Account Holder: .....

Bank Account Number / IBAN: .....

Bank Name: .....

Bank Address: .....

SWIFT / BIC: .....

Contact Person for Payments: .....

Email Address: .....

Telephone Number: .....

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<sup>4</sup> Parent company able to sell RSPO Credits on your behalf.

**REQUEST FOR ACCESS**  
**Book and Claim in RSPO PalmTrace**  
**For Sellers of RSPO Credits**



I confirm that I am authorized to request access to Book and Claim for the above named company.

I confirm that the information stated in this document is true and accurate, and that any changes will be timely communicated to UTZ to [palmoil.support@utz.org](mailto:palmoil.support@utz.org).

Date: .....

Name: .....

Function Title: .....